

Debra Nicholson-Bassham

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Summary:

- NBS GAAP Public Accounting <https://nicholsonbusinessservices.com>
- Financial Training Consultant <https://earcandleproductions.com/2tusesi/story.html>
- GAAP Public Accountant Consultant- SF Bay Area (1986-2014)
- LinkedIn: <https://www.linkedin.com/in/debra-nicholson-bassham-3a895813>
- Certified California State Associate Government Public Analyst (AGPA)
- Projects Management, Training records management, ISD: ADDIE
- Johns Hopkins University, Staff Accountant

Accounting Experience

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| GAAP Public Accountant Consultant- (NBS) SF Bay Area Clients | 1986 – 2014 |
| Stop Aids- Non Profit: Payroll and Accounts Payable, San Francisco, CA | 2009 |
| City and County of San Francisco, FAST TEAM Auditor TIDA | 2006 |
| JHU: Accounts Receivable College Tuition Administrator | 1975 – 1976 |
| JHU: Data Control Specialist: implement computer batch processes | 1976 – 1977 |
| JHU: Staff Accountant, reconcile 22 banks, travel /entertainment | 1978 – 1979 |
| Coca Cola Bottling: Accounts Payable | 1973 – 1974 |
| First National Bank: Bank Teller | 1972 |

Education/Qualifications

MA-Education Instructional Technology SFSU Fall 2015 (3.87 GPA)
BA Speech/Communication, SFSU 1984, Cum Laude, 3.63)
City College of SF: Accounting/Multimedia 2009
Golden Gate University (Business Law, Math for Managers)
Bay Area Video Coalition- Certificate 2004-2005
Johns Hopkins Univ. (Business) Baltimore, MD
Patterson High School, Baltimore, MD

Computer Applications:

QuickBooks Certified, FAMIS (CCSF GL), Various Accounting Systems
FastTrack Schedule 10 Project Management
MS Office Pro (Mac or PC) (Word/Excel/PPT/Access)
Adobe Master Collection, Articulate Storyline, Captivate

Areas of Practice:

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|----------------------------------|----------------------------------|
| GAAP Full Charge Accountant | Business Writing |
| AR/Billing; AP/Procurement | Creative Writing |
| Contracts Administration/ Leases | Editor, Copywriter |
| GAAP Compliance Internal Audits | Videographer |
| Financial Statement Reporting | Instructional Designer |
| Investigative Research | Training Coordinator/Specialist |
| Outside Sales (Telephones) | Human Resources |
| Project Management | Improvisation Performance Talent |
| Sales Taxes, PR Taxes | Director/Producer |

Ratio Analytics

Liquidity, Solvency, and Profitability ratio analysis conducted on reconciled Financial Statements in Excel

Business Manager
The Conversation Group
2009 – November 2010 (1 year)

Controller/Business Manager with total control of bank (nerve racking but reassuring they trusted me so much!) and managed payroll services, processed paper work for hires and terminations, supported sales managers, creative consultants and managers. I owned the books and all of the accounting processes, and worked through lots of transitions holding the core down.

The Conversation Group in San Francisco was on the leading edge of social media, usability research and the branding some of the top players in the world from 2009 to 2011. They were an international group with a San Francisco office and a London Office.

The London office still is operating on the leading edge and is headed up by Mark Adams and still going strong.

Accountant
Seed Communications
1996 – 2003 (7 years)Emeryville, California

I enjoyed working with Nancy Reed and John Torcassi for many years. I controlled all accounting functions for operations, produced financial statements monthly and provided oversight/analysis on project budgets for both Seed and for Torcassi. I also managed their family accounts.

A highlight was to prepare and sit for an audit with a big production client. My strategy was to break out that client's revenue and direct cost activities and present a transaction history for auditors to view with back-up, absent of any other competitive client historical data. Given there were two big giants in production, it was an awesome feat, and the Torcassi's rewarded my efforts.

Accountant
Emergent Management Corp
1996 – 1999 (3 years)San Francisco, Dog Patch

I provided full charge GAAP accounting services, HR, and administrative communications while holding down the fort while the owners traveled internationally to bring home the bacon. They were wildly successful! I so admired, and still do the brains behind the company, Jennifer Kenny!

Accountant
Richard Eskite Photography
1989 – 1996 (7 years)San Francisco-Dog Patch

Full Charge GAAP.

Working with Richard Eskite in his awesome photography studio was like supporting a work of art in motion. I loved working for Richard! A genius who enjoyed working with other geniuses and artists creating products captured and wrapped in a culture of abundance and light. His partner and wife succeeded in holding it all together once I moved on. Hats off to all! Great to reconnect!

Accountant
Debra Lamfers Design
1989 – 1995 (6 years)San Francisco, CA

Debra Lamfers is one of the most intelligent, sweetest mannered, and awesome clients I have ever had. I am so happy that she developed into a life coach.

Bookkeeper
Nigel Imports
1986 – 1990 (4 years)

HAND CRAFTED ROSEWOOD FURNITURE
America's Trusted Choice For Solid Rosewood & Fine Oriental Antiques
<http://www.nigelimports.com/>

Nigel Imports delivers rosewood furniture from China in style. Rita Nigel was my first client back in 1986, and the accounting that I did for her was posted to very large black hard leather greater than legal size binders and I was impressed.

The Nigel family have been in this business forever, or it seems.

I remember Rita telling me that her family landed in China when she was very young and she and her sister learned the language and the trade and brought that to San Francisco, Los Angeles, Berkeley, and Marin so that fine homes and offices of the Bay Area could enjoy the richness of the lovely wood carvings that shaped the elegant dining, bedroom, living room and office pieces.

Staff Accountant

Johns Hopkins University
May 1974 – September 1979 (5 years 5 months)

Audit and approved travel and entertainment expenses for faculty and staff of five schools, reconciled petty cash accounts, and reconciled 24 bank accounts for all schools. Started out as an Accounts Receivable Manager for Evening College Students. See references on DNB References link.

Creative Resume is available upon request